

# DARPA BAA PROCESS

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DARPA Contract Management Office

P3 Proposers Day

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- READ THE BAA
  - DRAFTING THE BAA
    - Words are Meaningful
    - Must and Shall
    - May
  - Technical vs Administrative
    - Technical Leads to “Selectable”
    - Administrative Leads to Contract Award
      - Cost Proposal
      - IP Assertions



# BAA PROCESS

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- PROPOSAL PREPARATION/SUBMISSION
  - Instructions are detailed in the BAA (**Follow closely**)
  - **ALL** questions to P3@darpa.mil
  - FAQ (including today's) available on the Program website (**Read Regularly**)
  - Funding instruments = procurement contracts, other transactions, and, cooperative agreements
- Assert rights to **all** technical data & computer software generated, developed, and/or delivered to which the Government will receive less than Unlimited Rights
  - Assertions that apply to Prime and Subs
  - Use defined "Basis of Assertion" and "Rights Category"
  - **Justify** "Basis of Assertion"
- If you don't justify your proposed costs, we can't justify awarding you a contract.



# BAA PROCESS

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- EVALUATION/AWARD
  - Read Evaluation Criteria Carefully
  - Government reserves the right to select for award all, some, or none of the proposals received.
  - Government anticipates making multiple awards
  - No common Statement of Work - Proposals evaluated on individual merit and relevance as it relates to the stated research goals/objectives rather than against each other
  - Only a duly authorized Contracting Officer (KO) may obligate the Government



# CONTRACTING INSTRUMENTS

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- Federal Acquisition Regulations (FAR) based contracts
  - Fixed Price
  - Cost Reimbursable
- Assistance Instruments
  - Grants
  - Cooperative Agreements
- Other Transaction Authority
- Technology Investment Agreements
- <http://www.darpa.mil/work-with-us/contract-management>

# READ



THE



**BAA!**





[www.darpa.mil](http://www.darpa.mil)

# Pandemic Prevention Platform (P3)

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BAA Coordinator, Biological Technologies Office (BTO)

22 February 2017





- Before submitting a question, you should...
  - Read the BAA
  - Understand that you'll get a clarification, not an idea
  - *Re-read the BAA*
  - Understand that you won't get any information from a competitor
  - **Study the BAA**
  - Understand that your question will likely be added to the FAQ
- **Memorize the BAA!!!**



# Submission Specifics

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- NO submissions via fax/e-mail, NO proposal abstracts/white papers
- Cooperative Agreements – Grants.gov
- All other Award Instruments – DARPA BAA Portal (<https://baa.darpa.mil>)
- Start Today 😊
- Only attach attachments



# DARPA BAA Portal

[File](#)
[Edit](#)
[View](#)
[Forward](#)
[Tools](#)
[Help](#)

[https://baa.defpamc.mil/privacy](#)
[baa.defpamc.mil](#)



DEFENSE ADVANCED

RESEARCH PROJECTS AGENCY

BROAD AGENCY ANNOUNCEMENT (BAA)

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The screenshot shows a web browser window at the URL https://baa.darpa.mil/registration. The page has a blue header bar with the DARPA logo and the title "Broad Agency Announcement Tool". Below the header, there are navigation links: Home, Contact Help Desk, and Submission Help. The main heading is "Register Your Organization". A privacy policy notice states that registrants will provide certain elements of personal information, which will be maintained, used, stored, indexed, or retrieved from a Privacy Act system of records without notice, choice, or consent of registrants, unless otherwise stated. The "Account Holder Information" section contains several form fields: \*Selection (dropdown), \*First Name (text), \*Last Name (text), \*Organization Name (text), \*Country (dropdown set to United States), \*Address 1 (text), Address 2 (text), \*City (text), \*State (dropdown), Zip/Postal Code (text), and \*Phone (text). A note indicates that the phone number must be entered full (3-digit area code) and look up the last four digits. The bottom of the image shows a Windows taskbar with various application icons and a system clock showing 11:56 AM on 8/29/2017.



[www.darpa.mil](http://www.darpa.mil)